

Iroquois Middle School

This is to serve as a reminder to all students, parents, guardians, and staff of the Iroquois Attendance Policy. Further explanation can be found online, in the District's Code of Conduct.

Our school day starts with Homebase at 7:38am and finishes with a formal dismissal at 2:35pm.

Any student absence within those hours, MUST be documented with a hand-written note. Notes must be turned into the Attendance Office, preferably in the morning, before 1st period begins

There are two different types of absences. They are excused and unexcused. Though the absence is documented with a note, it does not necessarily mean that the absence is excused.

Types of Excused Absences Include:

Personal illness, illness or death in the family, medical appointments, shadowing or college visits, impassable roads due to inclement weather, religious obligations, road test, quarantine, required court appearances, approved cooperative work programs, military obligations, administrative approved, school sponsored activities, and other activities approved by the Board of Education.

Types of Unexcused Absences Include:

Family vacations, hunting, babysitting, haircut, oversleeping, driven in late (not due to weather), or any other absence, tardiness or early departure that does not fall into the "excused" categories.

If a student is absent, a hand written and signed note must be handed into the Attendance Office the day the student returns to school. Although a parent/guardian can call or email that the student will be absent, a hand written note must be provided to the Attendance Office per NYS regulations.

If a student has an Early Dismissal, a note must be given to the Attendance Office before Homebase begins. We will give the student an Early Dismissal Pass with the time they are to leave. If an emergency occurs and a student needs an Early Dismissal, please call the Main Office and we will contact the student. Parents/Guardians who are picking up a student must come into the Middle School and sign the student out. If a note was not provided prior to the dismissal, we must have a note at the time of pick up.

If a student is coming in tardy due to an excused absence, he or she must check in with the Attendance Office with a note excusing them for being tardy. A parent/guardian does not need to accompany the student into the building if the student is tardy, as long as he or she has a note. This also applies to a student who is returning to school after an appointment.

The District's Attendance Policy strives to make sure all students receive the best education possible. Any questions can be directed to the Attendance Office at x6502.

